

**Grangers Netball Club Covid Risk Mitigation Assessment**  
**Matches at Bedford Academy, Training at OSSC**

Our Lead COVID-19 Officer is...	Claire Southam	Received and read COVID-19 Netball Handbook (EN supplied)	Yes	Date completed	06/10/2020		
Other COVID-19 Officers/squad members are	Full list of covid officers will be provided to each league	Watched COVID-19 Netball deliverer training video	Yes	Additional Comments:			
		Venue risk assessment received & reviewed	Yes				
		Clear understanding of venue operators guidance for COVID-19	Yes				
	<b>Requirement</b>	<b>Grangers Netball Club will ...</b>	<b>Relevant Club Documents to help</b>	<b>Who within our club will do it?</b>	<b>Status</b>	<b>England Netball tips and tools to help</b>	
PRIOR TO ACTIVITY	Checking for symptoms	How will you make members of your club aware of symptoms that mean they should not attend netball training or matches?	All members will be sent Grangers Netball Club overview which includes details of symptoms of Covid 19. In addition self certification via training policy	Grangers Training policy and EN Symptom checker guidance	Coaches, Team Managers		Social media assets and Health screening checklist
		How will test & trace be implemented at your club or league & how will data be stored in line with GDPR/data protection law 2018	Using Engage Track & Traceo which are GDPR compliant	Engage,	All Members		Health Screening document
		How will you ensure that members understand the risks of COVID-19 in a netball context at your club or league?	Ensuring all members have been sent Return to netball guidance and Grangers Netball Club Covid overview	EN information sheet and Grangers Netball Club Covid overview	All Members		Test & Trace protocol Using Engage for Test & Trace guide Engage test & trace QR poster
	opt in Policy	How will you ensure that the Personal Risk Assessment, particularly for those who are in high risk groups is understood by all members of your club, team or league	Personal Risk Assessment sent to all Members. At risk members will be identified and will be flagged to CV Officer and relevant Coach of squad. These individuals will be given additional support (if needed) in the form of additional PPE, not participating in some games etc.	Personal Risk Assessment. CV Officer & individual Coaches/ TM's to keep a log of any vulnerable members.	ensuring all members have been sent the Return to netball guidance and the Grangers Covid overview		Personal Risk Assessment document
		How will you ensure undue pressure is not put on members to return to training or matches and they have the option to 'opt in' based on their own personal circumstances and feelings	participants in training will be strictly opt in only. No pressure will be put on any individuals as outlined in the training policy	Grangers Netball Club opt in form	All Members		opt in guidance and statement
		How will you understand the needs of any players who may be returning to training post COVID-19 case once they well enough within their capabilities and comfort.	Personal Risk Assessment completion and Players advising coaches on how they are feeling. All returning members posty Covid will be constantly assessed to make sure they are only training within their capabilities and comfort.	Engage Track & Trace	All Members		
	Travelling to and from training and matches	How will you ensure travel is safe and well managed, as well as compliant with Government guidance i.e. no car sharing outside of household	Members will all be sent a link to current guidance and be sent EN travel information. This is also documented on our Training policy.	Grangers Netball Club training policy	All Members		Travel infographic
		Do you need to stagger start and finish times to help manage parking at your venue as lift shares may not be possible?	Different age groups will be given different training times to manage parking,	Any changes will be WhatsApp to groups and publicised on website	All Members		
	Club Personnel	How will you identify any training needs of any club coaches, volunteers, officials or others?	Coaches co-ordinator and Grangers Netball Club committee to have meeting with officials to identify any coaching needs . Whatsapp groups and website are used to share information on courses to relevant personal	WhatsApp Groups and website, Volunteer co-ordinator has a list of all training and expiry dates. Can identify if more training is needed.	committee , Co-ordinator and Volunteer lead		
		How will you understand how your coaches, officials & volunteers feel about returning and how will you support them?	Grangers Netball Club will have regular meetings to understand any concerns and feeling regard returning to court	Zoom meetings, emails.	Grangers Netball Club committee		
	Safeguarding	How will the COVID risk changes affect safeguarding and can this risk be managed?	Ensuring all Covid Policies are in place to ensure safety. Ensure all DBS and safe guarding training /documents are up to date. Ensure Coaches are Covid Awareness trained.	Grangers Netball Club volunteer matrix(Captures DBS general training Covid management file and any other identified training)	Grangers Netball Club committee		
		How will this be communicated with club coaches, officials, volunteers and members?	Highlight safe guarding policy and training policy.	Grangers Netball Club Training policy	Safe guarding Officer, Covid Officer, Committee		
	Preparing for training	What is the identified maximum number of players that can attend a training session based on your court availability and numbers of coaches, officials and volunteers needing to attend?	30 per court as detailed by EN Guidelines.	EN guidance on numbers	All Members		
		What additional sanitisation and PPE are required to deliver your activity and how will any replenishing be overseen?	Each team will have a Covid kit with the necessary PPE and sanitisation equipment. The CV-Officers for each team will be responsible for ensuring there is sufficient supply and co-ordinate with the CV Leader on any replenishments	Grangers Check list per team and what is required in Covid kits	Coaches, CV officers, CV Lead		Checklist
		How will you understand any specific needs of members, e.g. they are shielding or within a higher risk group	Through personal risk assessment. Whether they wish to 'opt in' and record any vulnerable member with CV Lead	Personal Risk Assessment. CV Officer & individual Coaches/ TM's to keep a log of any vulnerable members.	Coaches CV officers, Members		
How will you ensure members (particularly playing members) are conditioned and prepared for netball activity		Ensuring an adequate pre-season is undertaken of 6-8 weeks for players	Pre season training and conditioning	Coaches, TMsPlayers		England Netball VNC activity	
	How will you ensure all members, coaches, officials, volunteers and parents (if appropriate) understand the COVID-19 rule modifications	All Members will be sent guide to rule modifications. All adopted at training sessions	EN Guidance on rule changes	Coaches, CV officers, CV Lead			
Movement on site	How will use the venue to ensure social distancing? Drawing a plan may be a useful way to plan this.	Check venues and what measure are in places around social distancing and one way systems	League handbook and venue risk assessment - sent to players and on website	CV Lead to check. Committee to send			
	How will traffic of people flow at your venue, do you need to establish a one way system?	Will follow the one way system implemented by the venue.	League handbook and venue risk assessment - sent to players and on website	CV Lead to check. Committee to send		Site signage	

STATUS	
	Not yet started or considered
	Completed, actioned and embedded into our club operations

FACILITY USAGE		What guidance does the venue have in place and how will you ensure you implement it?	Received Venue Risk assessment and will ensure all athletes are given a copy of this risk assessment. Covid Awareness Trained volunteers onsite to implement guidance.	League handbook and venue risk assessment - sent to players and on website	CV Lead to check. Committee to send			
		How will you communicate this with all members ahead of the sessions?	all members will be sent a copy of the venues risk assessment. Reminders through WhatsApp and Club Website	Whatsapp, website.	All Members			
	Indoor Facilities.	How will you ensure there is not an outdoor alternative venue that can be used?	League is an outdoor venue. Grangers only using outdoor venue for training.	N/A	N/A			Venue selector decision making tool
		How will you ensure there is adequate ventilation in the indoor venue if an outdoor court can not be accessed?	Ensure venue has adequate risk assessment and implement - such as opening doors and ensuring adequate ventilation.	Venue risk assessment	Venue Risk Assessment, Coaches, CV Officers			
		How will you ensure you are fully aware of the venue operators procedures, including rigorous cleaning?	Using reputable venues and ensuring they have risk assessment and cleaning policies	Venue Risk Assessments / Cleaning protocol. Logged with CV Lead.	Venue Centre Managers, Coaches, CV Lead			
		How will you ensure that strict hygiene and sanitisation protocols are undertaken	Using reputable venues and ensuring they have risk assessment and cleaning policies	Venue Risk Assessments / Cleaning protocol. Logged with CV Lead.	CV Lead			
	Risk assessment	Who from your club will work with the venue provider to obtain a risk assessment for the venue?	CV Officers and CV Lead will obtain venue risk assessments and ensure each Team which uses the facility has a copy.	Venue Risk Assessments Logged with CV Lead.	CV Lead			
		How will you share with your members how the venue will operate and ensure you adhere to any elements within venue risk assessment	All Members training at a venue will be given a copy of the Venues Risk Assessment. They will also be added to website for easy access.	Venue Risk assessments Grangers website and What's app	Coaches, TM's CV Officers			
		How will you ensure the Pre-Venue check with enhanced COVID-19 checks are completed at every session and match	will be undertaken by the CV Officers on site and in their absence, the Coach or TM to undertake checks	Grangers Netball Club venue risk assessment	CV officers			Pre Venue check
	Hygiene & cleaning	How will you ensure the venue being used is cleaned regularly and in line with Government guidance?	Using reputable venues and ensuring they have risk assessment and cleaning policies	Venue Risk Assessments / Cleaning protocol. Logged with CV Lead.	Centre Managers, CV Officers, Coaches			
		Who will identify heavily used surfaces/points at the venue you use and how will you make members aware of these to help reduce touching these surfaces?	Venue risk assessments to be shared with all participants prior to match day	Venue risk assessment on website/email	Venue Centre Managers, Coaches, CV Lead			
		How will you report any concerns if you are concerned about the cleaning within venues?	Any concerns will be recorded by the CV Officers, using photographic evidence if appropriate. Notify the CV Lead of any issues to liaise with Venue Management. If deemed unsafe - cancel the training.	League handbook and venue risk assessment - sent to players and on website	CV Lead			
	Changing Rooms & showers	How will you share with your members the need for them to arrive ready to play/train and that changing facilities are not available?	Players Checklist of protocols in arriving game ready as per Training policy - sent to all members and on website.	Checklist and training policy	All Members			Arrival infographic
		How will you share with any opposition for matches that changing rooms and showers are not available?	Sharing risk assessment of venue with opposition when confirming dates, venues and umpires as per normal match protocols.	Venue risk assessment/ League handbook	TM's			
Toilets	What is the procedure for use of toilets at your venue?	Follow venue risk assessment - one person at a time	Venue risk assessment/ League handbook	TM / Covid officer				
	How will you share this with all members? How will you share this with any opposition?	Sharing risk assessment of venue. Also put on website. Sharing risk assessment of venue with opposition when confirming dates, venues and umpires as per normal match protocols.	Venue risk assessment/ League handbook	TM / Covid officer				
Match Hospitality	How will you ensure refreshments/water are available to be replenished at your venue?	All water to be brought by players and coaches in named water bottles.	Venue risk assessment/ League handbook	TM / Covid officer				
DURING ACTIVITY	Arrival & registration	How will you establish a drop off and pick up system that ensures large numbers at training/in venue is minimised?	For venues which have limited parking, arrange a staggered drop off and collection time slots	Venue risk assessment/ League handbook/ Club guidelines	Coaches, TM's CV Officers			
		How will registration work at your club including matches ensuring health screening takes place before mixing with others?	Prior to attending training all players will register their attendance and will be sent a protocol of how registration will be undertaken. Health screening will be done via Engage/team whatsapp	Grangers training policy, risk assessments all on Website and engage page	Coaches, TM's CV Officers		Arrival infographic	
		How will you register all attendees whilst maintaining social distancing and ensuring verbal confirmation of being symptom free	See above - all registered electronically	Grangers training policy, risk assessments all on Website and engage page	Coaches, TM's CV Officers			
		What will your clubs procedure be if someone arrives who symptoms who is U18? Where will they wait for collection by responsible adult	The u18 player will be asked to move away from all other members of the club at least 2m in a suitable area in minimise contact. They will be asked to where a mask (PPE) a club official will notify their next of kin and arrange collection. U18 to be monitor for welfare and safety until the arrival of suitable adult	Grangers training policy, risk assessments all on Website and engage page	Coaches, TM's CV Officers			
	Activities	How will you ensure all coaches are aware of this plan and the latest guidance from England Netball when planning activities?	All Coaches will be sent all policies, risk assessments and guidance on returning to court.	Grangers training policy, risk assessments all on Website and engage page	All Coaches, TM's Covid officers			
		How will any breaks from activity be managed to ensure social distancing is maintained?	All named water bottles and refreshments will be arranged in to maintain social distance & breaks will be co-ordinated to ensure remain at social distance.	Grangers training policy, risk assessments all on Website and engage page	All Coaches, TM's Covid officers			
		How will you facilitate reminders of COVID-19 rule modifications and common netball behaviours that need to be modified e.g. idle interactions	All teams to sent EN rule modifications and Coaches /TM's to arrange a 'online' meeting with players to answer any questions. All new rules will be put on website and WhatsApp groups.	League handbook, Grangers training policy, risk assessments all on Website and engage page	All Coaches, TM's Covid officers		Rule Modifications	
		Specifically thinking about younger players (particularly U11's) how will you ensure they COVID-19 rule modifications are constantly reinforced and players reminded of the behaviours they need to modify	All Members and parents will be sent information. At the beginning of training and at break & sanitising interval - remind U11 players of social distancing	League handbook, Grangers training policy, risk assessments all on Website and engage page	All Coaches, TM's Covid officers			
	Use of equipment	How will you ensure guidance from England Netball re equipment is adhered to?	League and Grangers Netball Club training and opt in policy with a signature to confirm understanding (parental for u18).	League handbook, Training policy, website	Coaches, TM's CV Officers		Equipment sanitisation poster	
		How will you ensure the sanitisation of netballs is able to happen regularly (minimum every 15 mins) throughout session?	Before the start of the session - organise an alarm on phone or ask a volunteer to time - to ensure that 15 minutes isn't succeeded and the ball is sanitised correctly.	N/A	Coaches, TM's CV Officers		Equipment sanitisation poster	
	How will you manage the use of bibs within your club/league to ensure they are not shared?	Ensure sufficient bibs for any match. Suitable alternative methods of marking ensuring no allergies if using markers	Grangers training policy	Coaches, TM's CV Officers				
Injury treatment	How will you ensure first aid can be administered appropriately during COVID-19?	All Primary Carers and Level 2 coaches have been sent link to St John's video on administering first aid. Coaches & CV Officers will have had Covid Awareness training which has first aid modules.	Link via whatsapp/email	Coaches, TM's CV Officers, 1st aiders				

	Spectators	How will you ensure all qualified first aiders within your club are aware of the guidance from St Johns Ambulance?	Grangers Netball Club Primary carer checklist includes links to Covid Guidance on CPR in covid conditions	Link via whatsapp/email	Coaches, TM's CV Officers, 1st aiders		
		What is your venues policy on spectators?	Comply with venue and league specifications -	Venue risk assesment, league handbook	Coaches, TM's CV Officers		
		How will you communicate this with your members?	Venue policy on spectators will be sent to all Members via WhatsApp groups, email and put on our website	Website, WhatsApp groups.	Coaches, TM's CV Officers		
		How will you manage during any competitions where away team have travelled a good distance. Where would any parents who had driven opposition wait?	Local matches are central venues and organised by the league not applicable. Venue depedant - follow venue risk assessment	Venue risk assesment, league handbook	TM's		
	Hygiene & PPE	How will hand hygiene been maintained during every session and match?	Grangers Netball Club will adhere to EN guidance . Hands to be sanitised prior to match and during match at intervals	Match interval determined by league (league handbook), Grangers training policy	TM's Coaches, CV Officers		
		What PPE requirements are there for your club	Each team will have a Covid kit with the necessary PPE and sanitisation equipment. The CV-Officers for each team will be responsible for ensuring there is sufficient supply and co-ordinate with the CV Leader on any replenishments	Whatsapp	CV Lead, CV officers		
		Who is responsible for ordering/sourcing/providing PPE within your club?	Covid Officer - Lead	PPE checklist	CV Lead		
POST ACTIVITY	Test & Trace	Who will be contacted and how will they communicate with others any positive cases of COVID-19?	Members will given protocol on who to call re positive case. This will be Coach, CV Officer, Safe guarding officer. CV Lead then implement track and trace protocols.	Grangers Netball Club Protocol on Positive tests, league handbook, pre-activity checklist	All Members, Coaches CV Officers		
	Review	How will your club check and review the operations of club sessions and activities?	Grangers Netball Club to have monthly coaches meetings to review the operations , they will feed back to the Grangers committee and amendments made to protocols and polices as necessary	Zoom, Whatsapp	Coaches, Grangers committee		
		How will any updates to any procedures or club protocols be issued to all members?	Through WhatsApp groups and on our website.	Website and Whatsapp	Coaches, Grangers committee		
		When will this plan be reviewed in it's whole?	Ongoing to ensure it meets latest government and EN Guidance,	Update and review as necessary	Grangers Netball Club committee , Covid lead and covid officers		
		How will the club committee operate during COVID-19 to ensure timely decisions, reviews and understanding of most up to date guidance?	Covid Lead, Chairman and Vice Chairman to take active role and arrange online meetings to ensure active and re-active response to any changes in guidance.	Zoom, Whatsapp, email	Grangers Committee		
	Breach in guidance	What will procedure will you have in place to manage any in the guidance?	Athletes' and parents have signed Grangers training policy and league opt in - policy defined here	Disciplinary procedure	All Members		
		What procedure will you have in place to manage any severe and consistent breach in guidance	Grangers have a disciplinary policy which incorporates Covid Policy . This will be communicated to all members	Disciplinary procedure	All Members		